



TAUNTON MUNICIPAL AIRPORT  
COMMISSION

MINUTES OF MEETING  
June 27, 2012

Commissioners: Charlie Menard, Chairman/Treasurer  
Maryan Nowak, Vice Chairman  
Bob Adams (absent)  
Carolyn Basler  
Fred Terra

Airport Manager: Dan Raposa  
Assistant Airport Manager: Joe Lawlor  
Recording Secretary: Gwendolyn Borden

Others in Attendance: Bob Mallard: Airport Solutions Group  
Jim Maddigan, Civil Air Patrol  
Howard Rose,

Meeting called to order at 7:00 p.m. by Chairman Menard.

**Bob Mallard of Airport Solutions Group** addressed the commission and submitted the monthly status report on the projects that ASG is working on for the airport and gave a verbal report on the items in the report. (See attached report) Fred asked Bob if the rake and roller went out to bid? Bob stated that he thinks Eric contacted several vendors on the state list for the best price. Carolyn asked if there is any chance of getting funding for a storage building. Charlie noted that we've outgrown this building and equipment is outside in the elements and we want to protect it so it will last. Bob stated that he thinks the priority on this is low and that the FAA has no interest in this right now and spoke about a building he worked on for NB and will look into it for Taunton. Charlie told Bob that he had spoken to Eric a few times with regards to seeing the documentation on the work that the subcontractors had done at the airport: wetland flagging, etc. We would like to review the documentation before the project is completed. Bob said that he would get the information to the commission for their review. Further discussion took place with regards to the possible high rise buildings for the proposed casino and regulations and submittals for those buildings. After the discussions, Bob was thanked for his input and excused.

**Minutes: May 30, 2012 – Maryan: motions to accept as presented. Fred: seconds the motion. All in favor: unanimous. So voted.**

**Treasurers' Report for June 2012 – Income \$59,490.01, Expenses \$13,341.57 for a Positive Cash Flow of \$46,148.44. Fred: motions to accept the report subject to audit and authorize the processing of the bills for payment. Maryan: seconds. All in favor: unanimous. So voted.**

**Airport Managers' Report** – Dan reported on the following:

- 1. Fuel Survey** – Our current fuel price is \$5.95 for credit, checks and house accounts and \$5.77 cash. We received a fuel delivery today and expect the price to go down and be adjusted at the pump to \$5.60 for credit, checks and house accounts and \$5.43 cash.
- 2. Airside Inspections – Tie Downs, Lights and Fuel Farm:** We had a report that the VASI's were out and one major repair was done. We had another report they were out and called for repair but the technician couldn't find anything wrong with them and are up and running. **Rope** is available for anyone with a tie down needing new rope. And we are conducting general maintenance on a daily basis as needed.
- 3. Soares Incident** – Dan has no further information as to the status of the investigation or potential outcome other than what was reported last month.
- 4. Tarmac Sinkhole** - The sinkhole on the tarmac is being repaired. When the hole was opened up a washout around the bee hive was discovered. A new concrete pad was placed and then the bee hive on top. Repair should be complete tomorrow and then the area would need to be paved.
- 5. Met with Epsilon Assn. Archaeological Survey for EA/EIR on 6/26/2012** – Work has been completed.
- 6. Complaint of SOPP Violation Update** – On 5/5/2012 Dan received a complaint and investigated. Dan concluded that the information provided to him was insufficient and he sent out a notice to the violator to discontinue doing work in the hangar and also sent a notice to the complainant of his finding and action taken. There could possibly be a follow up to this if the proper documentation is submitted.

7. **Terminal Building AC Repair** – We received a quote of \$1,500.00 for a new compressor back in May when the unit went out. The work has been completed.
8. **Fence Damage on Caswell Street** – The fence company is waiting for the needed stock and when received will do the work.
9. **Open House Report** – Nine pilots participated with 9 aircraft, flying approximately 214 airport neighbors and friends. We had received a donation of \$200.00 from Ascent Technologies our fuel provider prior to the event. Expenses amounted to \$1,181.00 minus the \$200.00 donation, resulting in the event costing \$981.00, which is about \$40.00 to \$50.00 more than last years' expenses. Participants were the Taunton Fire Department, Civil Air Patrol, Boy Scout Troop 22, Ascent Technologies, AMR Ambulance, Tony Pistolese as Photographer, Mass Aviation Historical Society, US Army, Taunton Emergency Management Agency, MassDOT, Face Painting by Stacey O'Donnell and Eliza Robles and Antique Car Enthusiasts. Carolyn reported that the boy scouts concession stand netted \$950.00 profit for their scout fundraising by selling burgers, dogs and drinks. Sales were so good that they ran out of food. They thanked us for allowing them to do this. Certificates of Appreciation will be sent out to participants.

#### **Old Business**

1. **Furmanik/Airport Property Meeting Update** – Charlie reported that there is activity going on, markings on the ground and cement markers being installed. The big items needing attention and completion are the fence and the conveyance/deed of the parcel back to the city. Maryan reported that at the last ZBA meeting, Atty. Strojny asked for a continuance and is now scheduled for August 2.
2. **Status of Baystate Skydiving Lease** – Charlie reported that last we knew there were a few clarifications required by the city's legal department. We believe that Bay State has accepted the fact that they have to go to NH to get a certificate of LLC that is in good standing, they also have to come to the Mass. Secretary of State and file as a DBA. It is our understanding at this time that once those items are presented to the legal department and the documents are review and approved, that we will get the approval to move forward with the lease. Charlie will notify everyone by e-mail of the time scheduled for signing the lease documents.

3. Frenette ZBA Hearing Case 3137 – Continued to August 2.

**New Business –**

1. **Review of Fuel Discount Policy** – Charlie stated that it is time for discussions on the 6 month review of the fuel discount program and asked if there is any input from anyone in attendance. Maryan stated that he feels the program is working well and many are taking advantage of it. Dan stated that we do quite well on fuel sales in good weather. Fred also feels that the program is a good incentive for fuel sales and noted that he will be abstaining from voting on this item. **Maryan: motions to continue the current fuel discount policy. Carolyn: seconds. All in favor: Maryan and Carolyn. Fred: abstains. Motion: carries, so voted.**
2. **Election of Officers for 2012/2013 Fiscal Year** – Charlie asked if there were any interested parties in any of the positions. **Fred: motions that all positions remain the same: Charles Menard, Chairman/Treasurer, Maryan Nowak, Vice-Chairman. Carolyn: seconds. All in favor, so voted.**

**Public Input**

Howard Rose spoke with regard to the new receipts for fuel sales noting that the receipt is very light and hard to see the information on it. Dan will look into it.

Fred spoke for the TAA and spoke about a pig roast scheduled for September 9. More information will be forthcoming.

**Maryan: motions to adjourn at 8:15 p.m. Carolyn: second. All in favor, unanimous. So voted**

**Next meeting July 25, 2012** at 7:00 p.m. in the Leonard F. Rose SRE Building.

## MEMORANDUM

<b>TO:</b>	Charles R. Menard, Sr., Commission Chairman Daniel J. Raposa, Airport Manager	<b>FROM:</b>	Bob Mallard
<b>LOCATION:</b>	Taunton, MA	<b>LOCATION:</b>	Woburn, MA
<b>SUBJECT:</b>	Monthly Status Report – Misc. Projects	<b>DATE:</b>	June 27, 2012

This memo describes the current status of miscellaneous engineering and planning projects at the Taunton Municipal Airport as of the date indicated above.

### **SWPPP / SPCCP / RUNWAY 4-22 THRESHOLD SITING ANALYSIS – FY2011 AIP PROJECT**

- Finalizing the RW 4-22 obstruction analysis plans;
- Prepared a draft close-out report;
- Coordinated and distributed the final SWPPP and SPCC documents to the Airport, FAA, and MassDOT
- Continued with project management & contract administration.

### **EA/EIR – FY2012 AIP PROJECT**

- Continued coordinating with *Epsilon Associates* in the development of EA/EIR project;
- Assisted Epsilon in the preparation of the draft ANRAD application;
- Continued to prepare the ANRAD airport-wide wetlands plan. These plans will be submitted to the Taunton Cons Com on June 30<sup>th</sup>, pending Airport Commission review, for the August 13<sup>th</sup> monthly public hearing;
- Attended the kick-off meeting with *Archaeological and Historical Services, Inc.* (AHS) who is conducting the archaeological investigation services in the South Side proposed development area for the EA/EIR;
- Fieldwork of the archeological investigation was completed this week; the subconsultant is currently analyzing the collected data in their lab. ASG received an initial report that the investigation did not reflect a potentially significant archaeological site – pending final review/analysis by AHS;
- Continued with project management & contract administration.

### **PHASE 1 RW 4-22 EASEMENT/LAND ACQUISITION – FY2012 AIP PROJECT**

- FAA and MassDOT Grant Applications submitted early April; coordinated re-submission w/TAN & MassDOT
- Waiting to be notified that the Airport received the respective Grant Offers.

### **AIRFIELD SECURITY SYSTEM IMPROVEMENTS – FY2012 ASMP PROJECT**

- Prepared and submitted Task Order
- Installation of the security system improvements is almost complete. Currently, ISYS temporarily mounted the card readers to the existing junction box on the pedestals. ISYS has informed ASG that the special junction boxes with rain protection are on back-order and will be delivered soon. Once these boxes are delivered, ISYS will remount the card readers;
- ISYS will provide initial on-site training of the new computer system during the installation. They have also offered additional tech support if needed.

## **POWER RAKE AND ROLLER ATTACHMENT – FY2012 ASMP PROJECT**

- Prepared and submitted Task Order
- The Landpride Rake was delivered to the Airport on June 8th ;
- ASG was informed the Handy Hitch turf roller is in production and will be delivered in approximately three (3) weeks;
- ASG is coordinating the equipment's production, delivery, and invoicing with the vendor.

## **MISCELLANEOUS ITEMS**

- Provided miscellaneous assistance to TAN Airport Manager;
  - Airspace review – Rackemann Strategic Consulting / 15 Story Bldg near Routes 24 & 140
- Provided research of FAA Grant Assurances regarding use of airport revenue
- Attended / participated in monthly Airport Commission meeting.